

California Adult Education Program Implementation Meeting

September 18, 2025 ♦ 1:00pm-2:30pm

Meeting Agenda

Agenda Item		Purpose	Person(s) Responsible	Timeframe
I.	Introduction	A. Welcome B. Director's Report	Thatcher	5 min
II.	Minutes	A. Review & Approval of Minutes for August 21, 2025	Board	5 min
III.	Public Comment	A. Community Comments	Community	5 min
IV.	Strategic Planning	A. Labor Market Update	MaryAnn	50 min
VI.	Partners	A. Partner Updates	MaryAnn	25 min
VII.	Next Meeting	A. Next meeting date: October 16, 2025		
IX.	Adjourn	A. Adjournment		

Our Mission: The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.



Adult Education Implementation Virtual Meeting

August 21, 2025 ♦ 1:00pm-2:30pm

Attendees: Laura Isaacs-Galvan, Anyuta Nazaryan, Jonathan Pelletier, Josefina Santiago, Naomi Sato, Erika Vasquez, Kassandra Wilson

Board Members: Christin Molano, Judith Velasco

Coordinator: MaryAnn Pranke

Meeting Notes

Agenda Item		Outcome
I.	Welcome	A. MaryAnn welcomed the partners and opened the meeting. She reported that Thatcher was out of the office this week and would not be joining the meeting.
II.	Minutes	A. Approval of Minutes 1. The Board members unanimously approved the July 17, 2025 minutes.
III.	Community Comments	A. No public comments were submitted.
IV.	Strategic Planning	A. CAEP Annual Plan 1. MaryAnn announced that the Annual Plan was submitted and a copy is included in the packet. She reminded the group that the plan is a living document and any feedback at any time could be used to update the plan. 2. MaryAnn also noted that the Governor's May Revise reduced the cost of living adjustment (COLA) in the CAEP budget for 25-26 so she had to adjust the budget to reflect a reduction of about \$1,400. She noted that the apportionment was not reduced, only the COLA increase. She added that adjustments could be made throughout the year without requiring Board approval in a public meeting due to a clause in the action item approval for the Consortium Fiscal Administrative Declaration (CFAD) which was approved by the Board in a public setting. B. Meeting Schedule 1. MaryAnn noted that the schedule of monthly meetings for 2025-2026 is included in the meeting packet. She will be contacting partners for presentations and asked that partners also consider trainings needed for this year.

Agenda Item		Outcome
		<ul style="list-style-type: none"> a. MaryAnn shared that she contracted IRC about a Part 2 training on immigration status. b. Josefina noted that JVS SoCal conducted a training for all staff on the protocols to follow in case of ICE visits. Josefina will send the information to MaryAnn to explore. c. MaryAnn also requested that partners send flyers to her if they want them included in the meeting packet for next month. <p>C. Annual MOUs</p> <ul style="list-style-type: none"> 1. MaryAnn announced that it was time to sign MOUs again for this program year. The template is currently under review by Thatcher and she will send out as soon as it is approved. She will reach out to each partner so the MOU is submitted to the right person for signature.
D.	Partner Updates	<p>A. Glendale Unified School District (GUSD): Christin reported that the first day of school was August 20th and everyone has been busy with preparations.</p> <ul style="list-style-type: none"> 1. The College and Career Fair will be held on October 11th at Glendale High School to aid student career exploration. Disabled Students Program and Services (DSPS) from GCC will participate. Partners can contact Christin if they are interested in participating. 2. Christin noted that they have had a more difficult time getting employers to participate so if we can help in that regard, that would be appreciated. <p>B. Lanternman Regional Center: Lanternman has implemented Career Coordinator Pathways Services, focused on person-centered career planning for students exiting high school. The program aims to facilitate job placements.</p> <p>C. JVS SoCal: Josefina highlighted the impact of new federal policies on JVS SoCal's refugee program, resulting in a reduction of clients from around 3,000 to 1,600. She also discussed the launch of Imaging Works, a program that enables students to earn while they learn ultrasound imaging. The training is available throughout the LA Basin.</p>

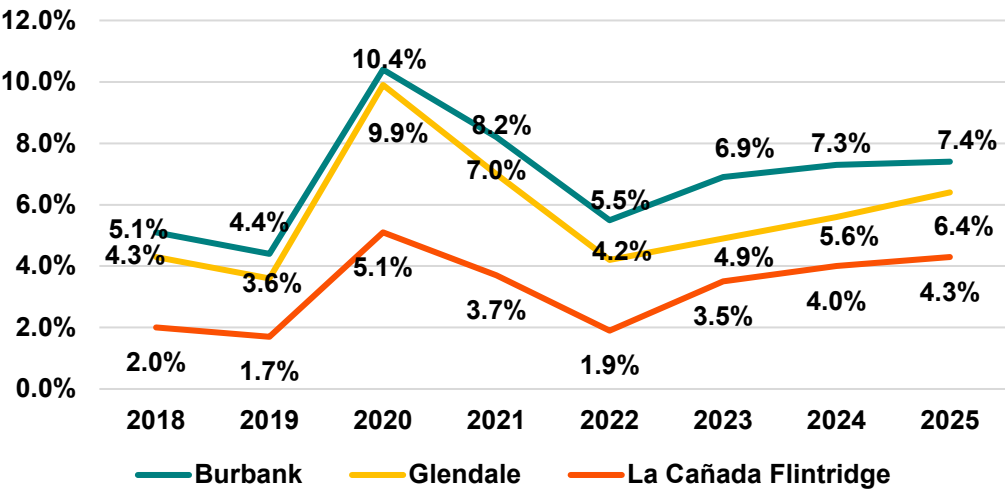
Agenda Item		Outcome
		<p>D. Garfield Healthcare Short-Term Vocational Training: Kassandra Wilson reported on the new health care training programs at Garfield, including the launch of an asynchronous Medical Terminology class that has filled up quickly. She also mentioned a hybrid caregiver course that includes interviews with hiring companies, allowing students to gain practical experience and skills before completing the class.</p> <p>E. Glendale Youth Alliance (GYA): Laura shared that GYA has resumed all programs since July 1st and is actively seeking referrals for your people aged 14 to 24 looking for work. She highlighted opportunities available for students from Garfield Campus, Verdugo Campus, and GUSD. Additionally, Laura mentioned the need for worksites to host youth participants and noted that GYA covers all wages.</p> <p>F. English as a Second Language (ESL): Naomi reported that Garfield had 4,000 enrollments this semester. She also noted that there were still seats available in Avencemos, a program for Spanish speaking individuals.</p> <p>G. Verdugo Workforce Development Board (VWDB): Judy reported that the Verdugo Jobs Center (VJC) is hosting its annual Tech Job Fair on September 4th. She highlighted the challenge in securing employers due to their current staffing status. She encouraged partners to refer their clients and students to the event, which aims to connect job seekers with employers actively hiring.</p>
E.	Next Meeting	Next meeting will be held: September 18, 2025 from 1:00-3:00pm.

Verdugo Workforce Development Board Labor Market Report: Verdugo Region

July 2025
Quarterly Issue

The Verdugo Workforce Development Board (VWDB) envisions an economically vibrant, tri-city region with thriving businesses, youth, and job-seekers on career paths that reflect their highest potential.

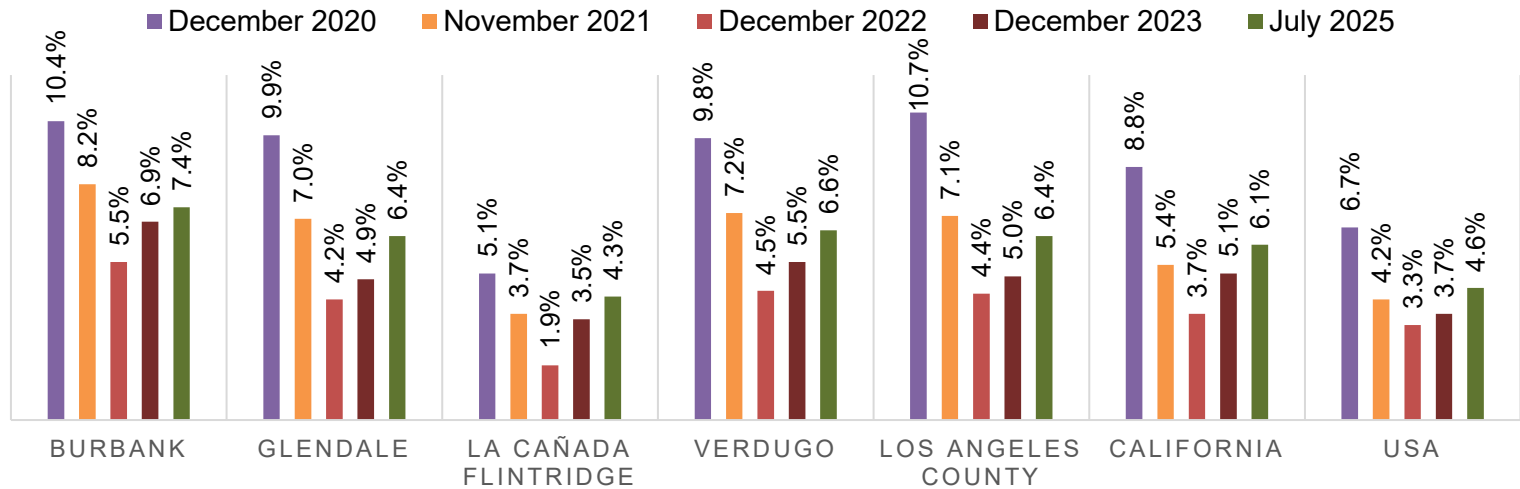
ANNUAL UNEMPLOYMENT RATES BY CITY



Unemployment Rates Comparison	
Verdugo:	6.6%
LA County:	6.4%
California:	6.1%
USA:	4.6%

UNEMPLOYMENT RATES COMPARISON

The unemployment rate increased in the Verdugo Region and LA County.



VERDUGO REGION LABOR FORCE (RESIDENTS)

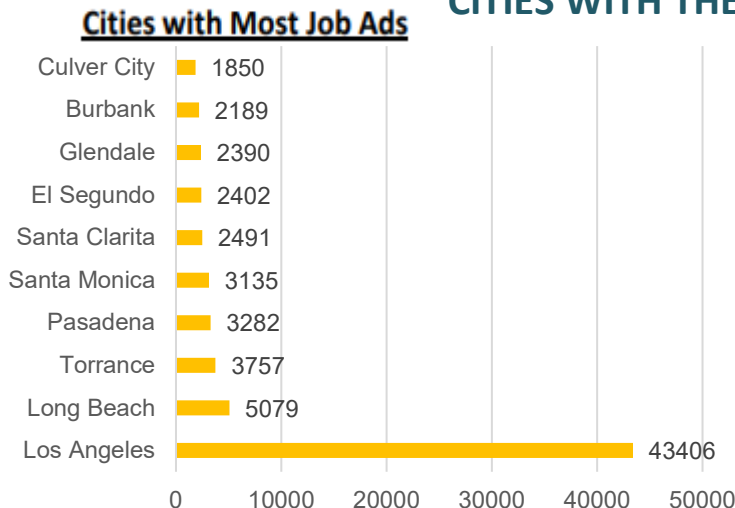


Labor force numbers are based on EDD estimates of the number of residents who earned at least \$1 during the reporting period. These residents may be working outside of the Verdugo Consortium. The total Verdugo labor force as of July 2025 is 161,700.

Verdugo Workforce Development Board Labor Market Report: Verdugo Region

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CITIES WITH THE MOST JOB ADS



Help Wanted Online from The Conference Board and WANTED Technologies report the top ten cities in the Los Angeles County with the most job ads. Consistently, Burbank and Glendale are reported amongst these top ten cities with the number of job ads posted for the reporting month. This indicates the economic vibrancy of the businesses in the Verdugo community relative to the other cities located in the region.

TOP OCCUPATIONS IN JOB ADS – VERDUGO AREA

OCCUPATION	# OF JOB ADS
1. Registered Nurses	309
2. Retail Salespersons	307
3. First-Line Supervisors of Retail Sales Workers	145
4. Security Guards	135
5. Customer Service Representatives	134
6. Home Health and Personal Care Aides	118
7. Lawyers	97
8. Fast Food and Counter Workers	92
9. Counselors, All Other	84
10. Sales Representatives, Wholesale and Manufacturing	83

The total number of job ads for the Top 10 Occupations increased from 1,318 in May 2025 to 1,504 in July 2025.

TOP 5 EMPLOYERS POSTING JOBS – VERDUGO AREA



220 Ads
(-34%)



103 Ads
(3%)



68 Ads
(-27%)



67 Ads
(-10%)



56 Ads
NEW

*Increase/Decrease from May 2025 Verdugo LMI report.

DEFINITIONS

Labor force: Persons classified as employed or unemployed.

Employed persons: Persons 16 years and over in the civilian noninstitutional population who, during the reference week, (a) did any work at all (at least 1 hour) as paid employees; worked in their own business, profession, or on their own farm, or worked 15 hours or more as unpaid workers in an enterprise operated by a member of the family; and (b) all those who were not working but who had jobs or businesses from which they were temporarily absent because of vacation, illness, bad weather, childcare problems, maternity or paternity leave, labor-management dispute, job training, or other family or personal reasons, whether or not they were paid for the time off or were seeking other jobs. Each employed person is counted only once, even if he or she holds more than one job. Excluded are persons whose only activity consisted of work around their own house (painting, repairing, or own home housework) or volunteer work for religious, charitable, and other organizations.

Unemployed persons: Persons aged 16 years and older who had no employment during the reference week, were available for work, except for temporary illness, and had made specific efforts to find employment sometime during the 4-week period ending with the reference week. Persons who were waiting to be recalled to a job from which they had been laid off need not have been looking for work to be classified as unemployed.

Unemployment rate: The unemployment rate represents the number unemployed as a percent of the labor force.



**START WORKING IN HEALTHCARE
IN JUST 1 1/2 Months!
CAREGIVERS ARE IN DEMAND!**

FREE Caregiver Classes
Begins October 16th through November 20th

**Thursday – Somerset 103 (1773) 8:30 AM - 12:30 PM
(+4 hours remote per week)
Ticket# 3489 / STV 206**

STV 60 Pathways to Health Careers



Would you
like to learn more about exciting health careers?
Sign up for STV 60: Pathways to
Health Careers

October 14 – November 18

8:30 am - 12:30 pm

Zoom and Canvas

Ticket # 3492

Registration is open now

Questions? Call 818-240-1000 x 5690

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Glendale Youth Alliance

32ND ANNIVERSARY LUNCHEON & AWARD CEREMONY

Wednesday, October 15, 2025 | 11:30AM

Vertigo Event Venue | 400 W. Glenoaks Blvd., Glendale, CA 91202

Dear Community Partner,

We are delighted to invite you to join us in celebrating Glendale Youth Alliance's (GYA) 32nd Anniversary and recognize all the wonderful organizations and individuals who have supported us over the last three decades. During these challenging times when budget reductions affect many organizations, your continued support is more vital than ever to ensure GYA can continue to make a meaningful difference in the lives of the youth in our community.

With your continued support, GYA can open doors for young people and help them achieve goals that may otherwise seem out of reach. Joe, a participant in GYA's Student Training and Employment Program (STEP), is a powerful example of this impact. Diagnosed with Spina Bifida and reliant on a walker, Joe has never let physical challenges limit his ambitions. With a deep love for the outdoors, he expressed a desire for a job where he could stay active and connected to nature. Through close collaboration and thoughtful planning with his GYA case manager, Joe was placed at Deukmejian Wilderness Park, where he assisted with trail maintenance and supported field trip activities. Upon completing the STEP Program, Joe was permanently hired by the City of Glendale as a Facility Attendant.

Glendale Youth Alliance is a California 501© (3) non-profit organization founded in 1993. Over the years, through its programs, GYA has been able to assist more than 13,500 youth in overcoming employment barriers. This includes youth with disabilities, foster, homeless, parenting, and youth on probation.

THE 2025 GLENDALE YOUTH ALLIANCE HONOREES

Corporate Partnership Award - JP Morgan Chase Bank, Aleksandr Shogunts

Community Partnership Award - GUSD TRECK program, Aaron Walgenbach

Employer of the Year - City of Glendale, Treasury

Friend of Youth - Patricia Mundo, Glendale Fire Department

Legacy Award - Chief Gary Montecucollo, Glendale Community College Police Department

We look forward to celebrating our 32nd Anniversary with you!

Thank you for your interest and ongoing support!

Sincerely,



Ani Keshishian, Board Chair



Karine Grigoryan, Executive Director

✉ ADuzdabanyan@GlendaleCA.gov

☎ (818) 937-8021 | (818) 937-8073

📍 1255 S. Central Ave., Glendale, CA 91204

🌐 GYA GlendaleYouthAlliance

📷 @ GlendaleYouthAlliance



Investing in Our Future Workforce



Investing in Our Future Workforce

Glendale Youth Alliance 32ND ANNIVERSARY LUNCHEON & AWARD CEREMONY

SPONSORSHIP DEADLINE: SEPTEMBER 15, 2025

SPONSORSHIP LEVELS

- | | | | |
|---|------------------------|---|-----------------------|
| <input type="checkbox"/> <u>EVENT SPONSOR</u> | <u>\$10,000</u> | <input type="checkbox"/> <u>GOLD</u> | <u>\$1,250</u> |
| <ul style="list-style-type: none">- Two Premier Tables of Ten at the luncheon- Premier Full Color Full Page (5" x 8") Ad*- Recognition as a main sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | | <ul style="list-style-type: none">- Six tickets to the luncheon- Half Page (5" x 4") Black & White Ad*- Recognition as a sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | |
| <input type="checkbox"/> <u>JEWEL</u> | <u>\$5,000</u> | <input type="checkbox"/> <u>SILVER</u> | <u>\$700</u> |
| <ul style="list-style-type: none">- Ten tickets to the luncheon- Full Page (5" x 8") Black & White Ad*- Recognition as a sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | | <ul style="list-style-type: none">- Four tickets to the luncheon- Black & White Business Card Ad*- Recognition as a sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | |
| <input type="checkbox"/> <u>PLATINUM</u> | <u>\$2,500</u> | <input type="checkbox"/> <u>BRONZE</u> | <u>\$350</u> |
| <ul style="list-style-type: none">- Eight tickets to the luncheon- Half Page (5" x 4") Black & White Ad*- Recognition as a sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | | <ul style="list-style-type: none">- Two tickets to the luncheon- Recognition as a sponsor at the event, corporate name and logo printed in the luncheon program & on the GYA website | |

***Submit company logos and all artwork to: ADuzdabanyan@GlendaleCA.gov**

Acceptable image formats: AI, EPS, JPEG, or PDF @300DPI (Images found online are usually not suitable for printing).

PURCHASE TICKETS

☐ **\$125 PER TICKET (DUE BY 09/15/2025)**

Number of Tickets: _____ Each ticket admits one person to GYA 32nd Anniversary Luncheon. Please email guest names to: ADuzdabanyan@GlendaleCA.gov

☐ Sorry, I am unable to attend. Please accept my tax deductible donation: \$ _____

PAYMENT

Name: _____ Address: _____

Telephone: _____ E-mail: _____ Total Amount: \$ _____

Choose Payment Type: ☐ Check* ☐ Visa ☐ Master Card ☐ Amex ☐ PayPal**

Credit Card Number: _____ Expiration Date: _____ CSC#: _____

Billing Zip Code: _____ Signature: _____ Card Holder Name: _____

***Make checks payable to: Glendale Youth Alliance**

****For Paypal Visit: [GlendaleYouthAlliance.org](https://www.glenaleyouthalliance.org)**

California 501(c)(3) Non Profit Tax ID# 95-4453585

WE ARE HIRING!



OPEN POSITIONS FOR YOUTH AGES 14-24

• RETAIL • CLERICAL • FIELDWORK

Contact Us:

☎ (818) 937-8073

✉ GYAInfo@GlendaleCA.gov

📷 [@GlendaleYouthAlliance](https://www.instagram.com/GlendaleYouthAlliance)

APPLY HERE!

Scan the QR code
or visit
GlendaleYouthAlliance.org



The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.
Auxiliary aids and services are available upon request to individuals with disabilities TTY (818) 548-3857.



SAVE MONEY FOR YOUR BUSINESS

5 Great Reasons to hire through the Glendale Youth Alliance

- GYA pays the initial 200 hours of Youth's wages
- GYA covers workers' compensation insurance
- GYA provides pre-screened work-ready youth
- Interview and select from youth ages 18-24
- Develops the future workforce

APPLYING IS QUICK AND EASY!

Complete the Glendale Youth Alliance Position Request form by scanning here:



More info: (818) 937-8073 or GYAinfo@GlendaleCA.gov

A Partnership Between Government, Education, Business & Community •
Providing Employment Opportunities For Youth • A California Nonprofit Corporation • Tax ID# 95-4453585
www.Glendaleyouthalliance.org

The Workforce Innovation and Opportunity Act is an Equal Opportunity Program.



@Glendale_Youth_Alliance



GYA GlendaleYouthAlliance



LABOR MARKET INFORMATION

JOBS REPORT

SEPTEMBER 2025

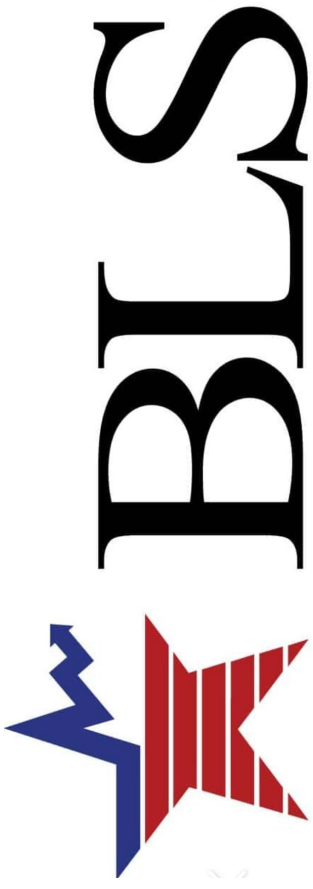
MaryAnn Pranke

GlendaleLEARNs Coordinator



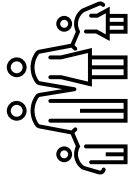
THE NATIONAL PULSE

National Pulse Data Sources



Current Employment Survey

697,000 Individual Worksites



Current Population Survey

60,000 Individual Households

Ages 16 & Over



VERDUGO
WORKFORCE
DEVELOPMENT BOARD

Unemployment Rate Key Concepts



- **Unemployment Rate = Unemployed/Labor Force**
 - **Employed:** did any work at all for pay or profit during the survey reference week.
 - **Unemployed:** do not have a job, have actively looked for work in the prior 4 weeks, **and** are currently available for work
- **Labor Force = Employed + Unemployed**
- **Not in Labor Force = Neither Employed or Unemployed**
- **National unemployment rate is not tied to UI claims**

The September National Report



22,000

Jobs Added

4.3%

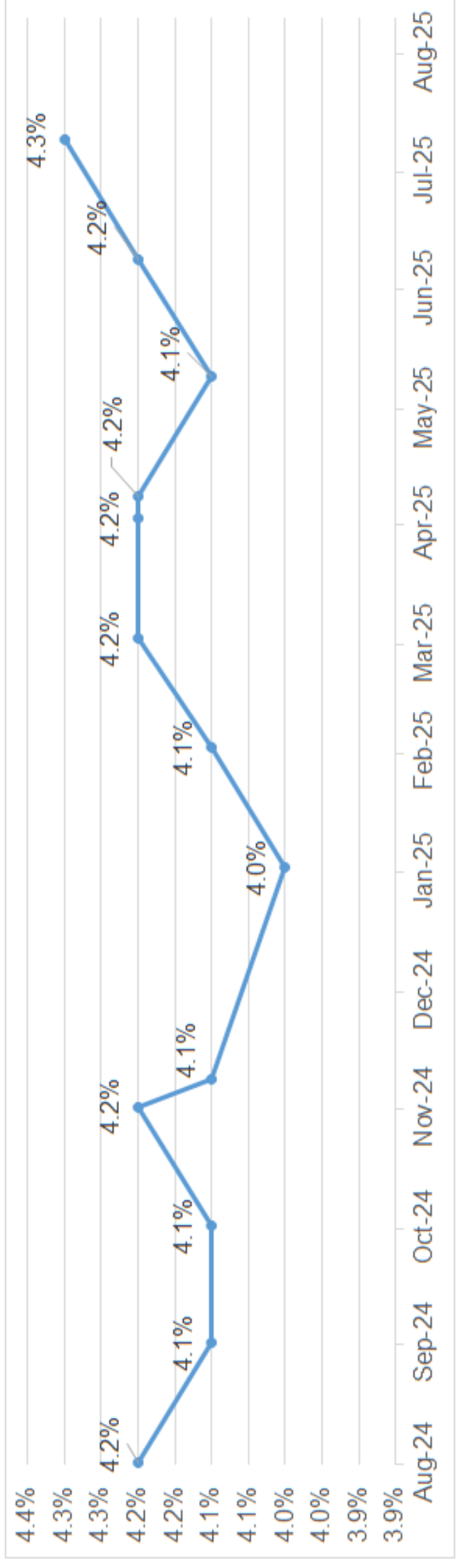
Unemployment
Rate

2.9%

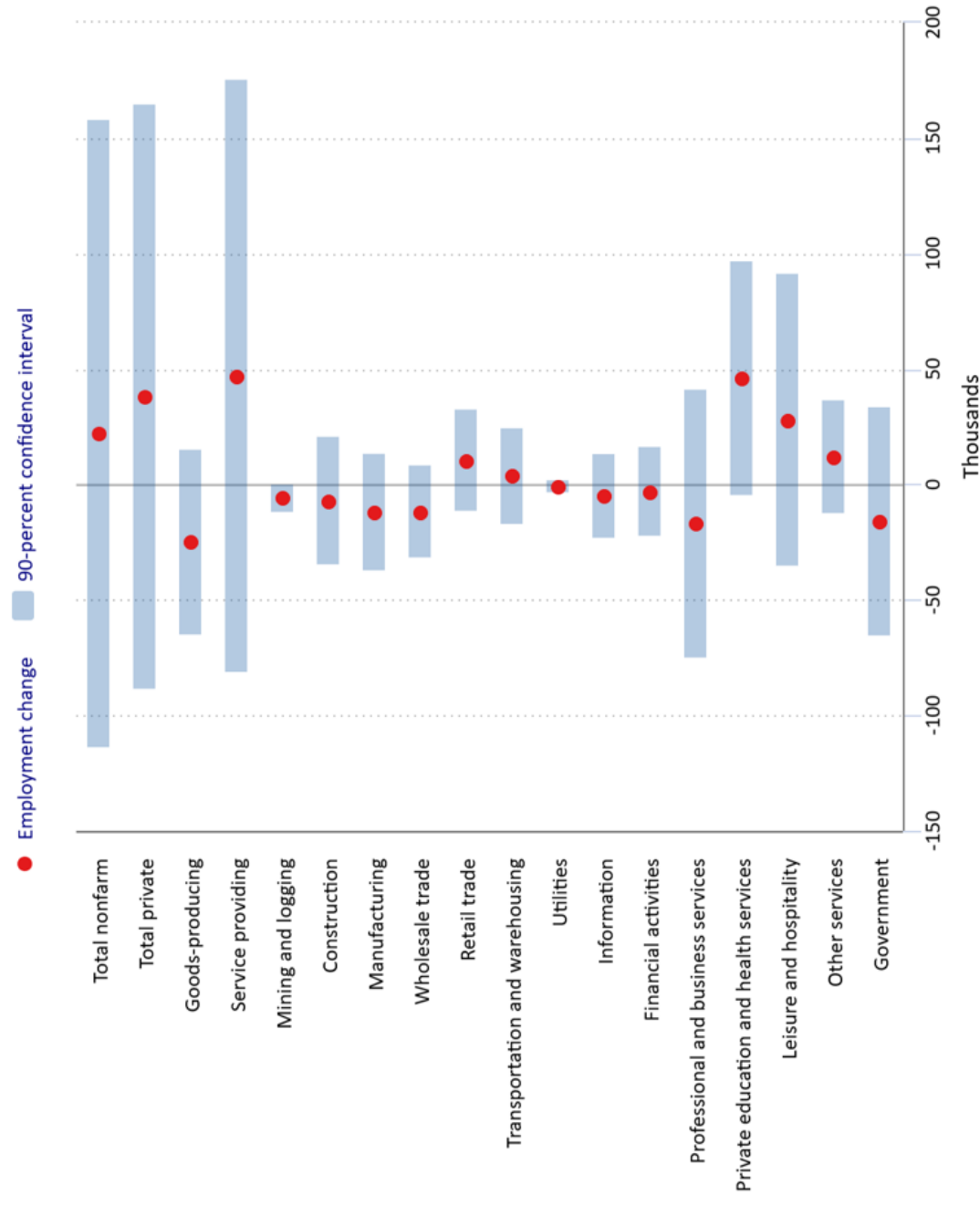
Inflation Rate

USA Civilian monthly unemployment rate

Seasonally Adjusted



Changes widespread among industry sectors



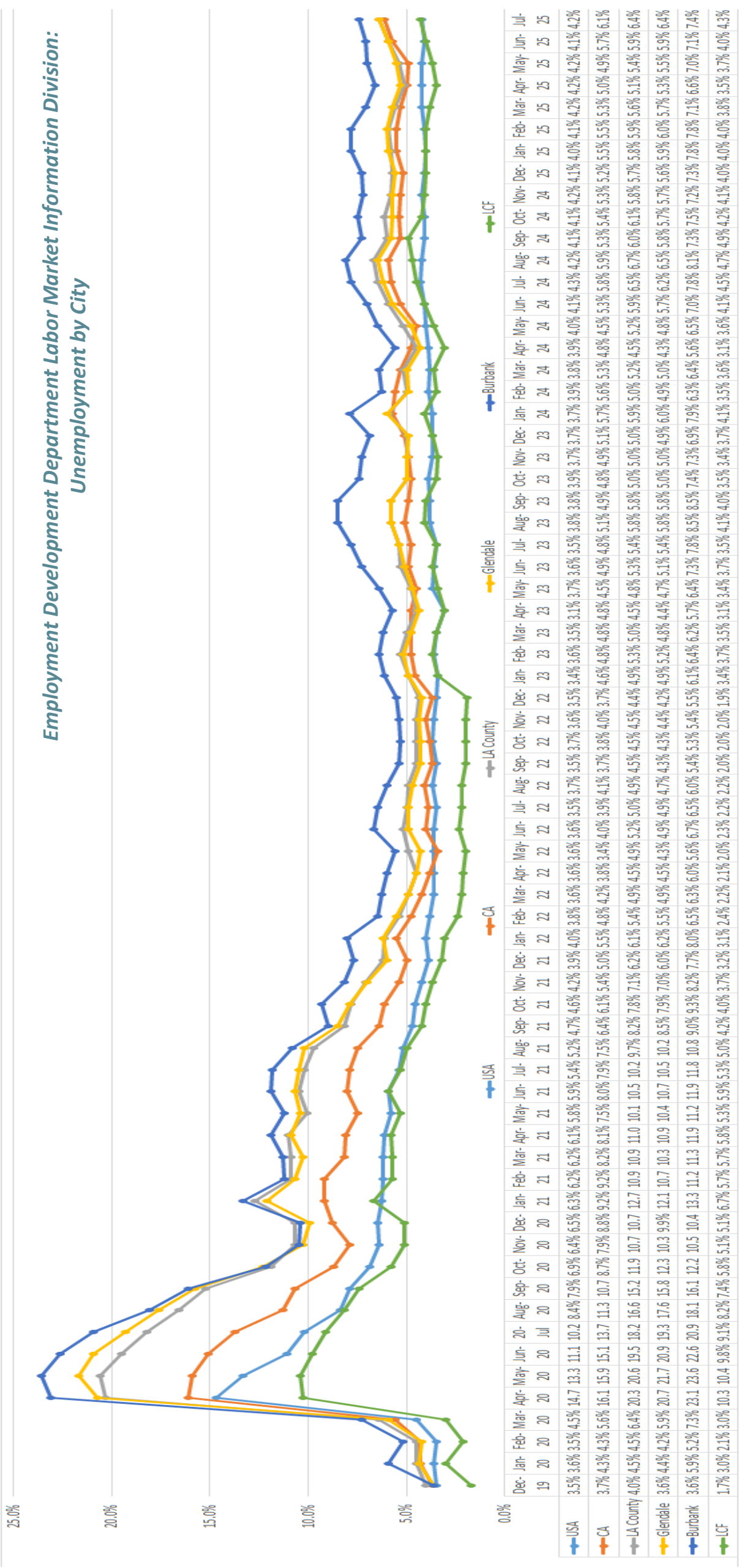


CURRENT VERDUGO NUMBERS

Unemployment Rates

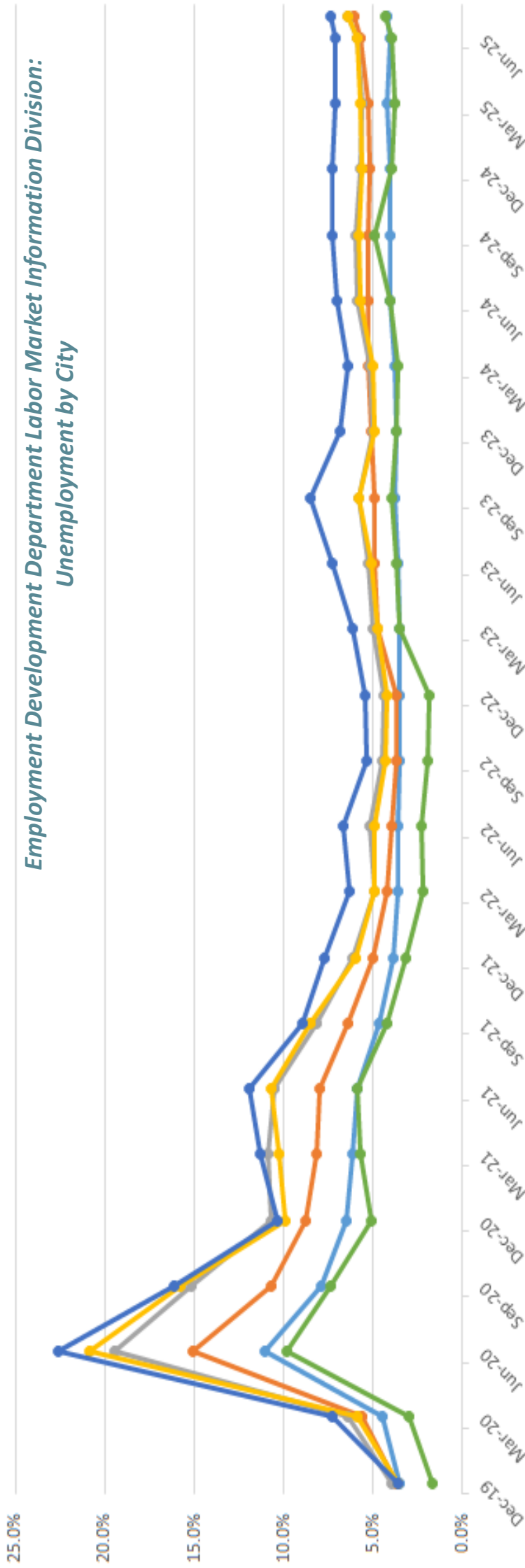
Employment Development Department Labor Market Information Division:

Unemployment by City



Unemployment Rates

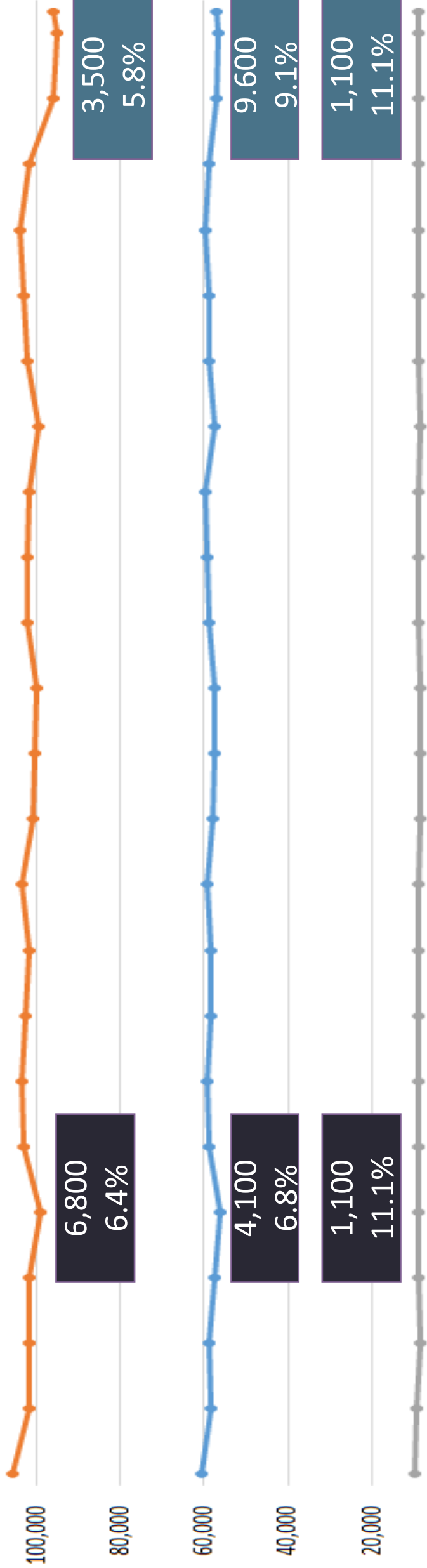
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USA	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Jul-25
CA	3.7%	5.6%	15.1%	10.7%	8.8%	8.2%	8.0%	6.4%	5.0%	4.2%	4.0%	3.7%	3.7%	4.8%	4.9%	4.9%	5.1%	5.3%	5.3%	5.2%	5.3%	5.7%	6.1%
LA County	4.0%	6.4%	19.5%	15.2%	10.7%	10.9%	10.5%	8.2%	6.2%	4.9%	5.2%	4.5%	4.4%	5.0%	5.3%	5.8%	5.0%	5.2%	5.9%	5.7%	5.6%	5.9%	6.4%
Glendale	3.6%	5.9%	20.9%	15.8%	9.9%	10.3%	10.7%	8.5%	6.0%	4.9%	4.9%	4.3%	4.2%	4.8%	5.1%	5.8%	4.9%	5.0%	5.7%	5.8%	5.6%	5.9%	6.4%
Burbank	3.6%	7.3%	22.6%	16.1%	10.4%	11.3%	11.9%	9.0%	7.7%	6.3%	6.7%	5.4%	5.5%	6.2%	7.3%	8.5%	6.9%	6.4%	7.0%	7.3%	7.1%	7.1%	7.4%
LCF	1.7%	3.0%	9.8%	7.4%	5.1%	5.7%	5.9%	4.2%	3.2%	2.2%	2.3%	2.0%	1.9%	3.5%	3.7%	4.0%	3.7%	3.6%	4.1%	4.9%	4.0%	4.0%	4.3%

USA CA LA County Glendale Burbank LCF

LABOR FORCE TRENDS



Dec-19 Mar-20 Jun-20 Sep-20 Dec-20 Mar-21 Jun-21 Sep-21 Dec-21 Mar-22 Jun-22 Sep-22 Dec-22 Mar-23 Jun-23 Sep-23 Dec-23 Mar-24 Jun-24 Sep-24 Dec-24 Mar-25 Jun-25

Burbank	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Jul-25
Glendale	60,400	58,200	58,900	57,600	56,300	58,800	59,200	58,300	58,500	59,200	58,000	57,400	57,400	58,700	59,100	59,600	57,500	58,600	59,000	59,700	58,700	57,000	56,700	56,900
LCF	105,60	101,40	101,80	101,50	98,800	102,90	103,30	102,50	101,60	103,20	100,60	100,20	99,900	102,20	102,00	101,70	99,400	102,00	102,80	104,00	101,82	95,800	95,000	96,000
	9,900	9,200	8,400	8,700	8,800	8,900	8,900	8,900	8,900	8,800	8,600	8,600	8,600	8,800	8,800	8,700	8,600	8,800	8,800	8,900	8,800	8,800	8,700	8,700

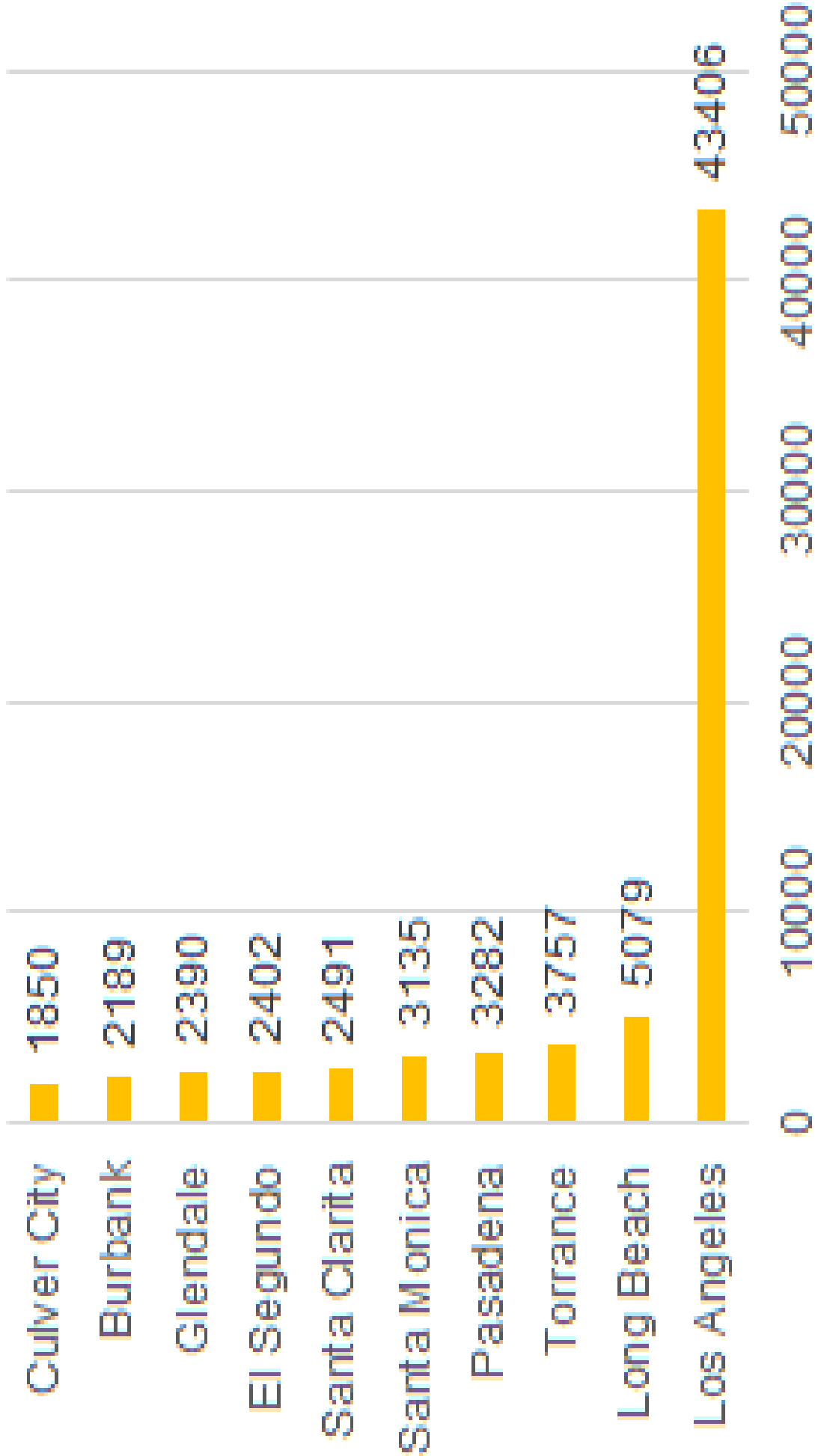
Burbank Glendale LCF

Top Occupations in Job Ads – Verdugo Area

OCCUPATION	# OF JOB ADS
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Cities with the Most Job Ads – Verdugo Area





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SEPTEMBER 2025

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