



California Adult Education Program Implementation Meeting

November 20, 2025 ♦ 1:00pm-2:30pm

Meeting Agenda

Agenda Item		Purpose	Person(s) Responsible	Timeframe
I.	Introduction	A. Welcome	MaryAnn	15 min
II.	Minutes	A. Approval of Minutes for August and September meetings.	Board	10 min
III.	Public Comment	A. Community Comments	Community	5 min
IV.	Professional Development	A. REAS: Refugee Employment and Acculturation Services	JVS SoCal	45 min
VI.	Partners	A. Partner Updates	GL Partners	15 min
VII.	Next Meeting	A. Next meeting date: December 18, 2025		
IX.	Adjourn	A. Adjournment		

Our Mission: The Glendale Community College Regional Consortium welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.



Adult Education Implementation Virtual Meeting
 August 21, 2025 ♦ 1:00pm-2:30pm

Attendees: Laura Isaacs-Galvan, Anyuta Nazaryan, Jonathan Pelletier, Josefina Santiago, Naomi Sato, Erika Vasquez, Kassandra Wilson

Board Members: Christin Molano, Judith Velasco

Coordinator: MaryAnn Pranke

Meeting Notes

Agenda Item		Outcome
I.	Welcome	A. MaryAnn welcomed the partners and opened the meeting. She reported that Thatcher was out of the office this week and would not be joining the meeting.
II.	Minutes	A. Approval of Minutes 1. The Board members unanimously approved the July 17, 2025 minutes.
III.	Community Comments	A. No public comments were submitted.
IV.	Strategic Planning	A. CAEP Annual Plan 1. MaryAnn announced that the Annual Plan was submitted and a copy is included in the packet. She reminded the group that the plan is a living document and any feedback at any time could be used to update the plan. 2. MaryAnn also noted that the Governor’s May Revise reduced the cost of living adjustment (COLA) in the CAEP budget for 25-26 so she had to adjust the budget to reflect a reduction of about \$1,400. She noted that the apportionment was not reduced, only the COLA increase. She added that adjustments could be made throughout the year without requiring Board approval in a public meeting due to a clause in the action item approval for the Consortium Fiscal Administrative Declaration (CFAD) which was approved by the Board in a public setting. B. Meeting Schedule 1. MaryAnn noted that the schedule of monthly meetings for 2025-2026 is included in the meeting packet. She will be contacting partners for presentations and asked that partners also consider trainings needed for this year.

Agenda Item		Outcome
		<ul style="list-style-type: none"> a. MaryAnn shared that she contracted IRC about a Part 2 training on immigration status. b. Josefina noted that JVS SoCal conducted a training for all staff on the protocols to follow in case of ICE visits. Josefina will send the information to MaryAnn to explore. c. MaryAnn also requested that partners send flyers to her if they want them included in the meeting packet for next month. <p>C. Annual MOUs</p> <ul style="list-style-type: none"> 1. MaryAnn announced that it was time to sign MOUs again for this program year. The template is currently under review by Thatcher and she will send out as soon as it is approved. She will reach out to each partner so the MOU is submitted to the right person for signature.
D.	Partner Updates	<p>A. Glendale Unified School District (GUSD): Christin reported that the first day of school was August 20th and everyone has been busy with preparations.</p> <ul style="list-style-type: none"> 1. The College and Career Fair will be held on October 11th at Glendale High School to aid student career exploration. Disabled Students Program and Services (DSPS) from GCC will participate. Partners can contact Christin if they are interested in participating. 2. Christin noted that they have had a more difficult time getting employers to participate so if we can help in that regard, that would be appreciated. <p>B. Lanterman Regional Center: Lanterman has implemented Career Coordinator Pathways Services, focused on person-centered career planning for students exiting high school. The program aims to facilitate job placements.</p> <p>C. JVS SoCal: Josefina highlighted the impact of new federal policies on JVS SoCal's refugee program, resulting in a reduction of clients from around 3,000 to 1,600. She also discussed the launch of Imaging Works, a program that enables students to earn while they learn ultrasound imaging. The training is available throughout the LA Basin.</p>

Agenda Item		Outcome
		<p>D. Garfield Healthcare Short-Term Vocational Training: Kassandra Wilson reported on the new health care training programs at Garfield, including the launch of an asynchronous Medical Terminology class that has filled up quickly. She also mentioned a hybrid caregiver course that includes interviews with hiring companies, allowing students to gain practical experience and skills before completing the class.</p> <p>E. Glendale Youth Alliance (GYA): Laura shared that GYA has resumed all programs since July 1st and is actively seeking referrals for your people aged 14 to 24 looking for work. She highlighted opportunities available for students from Garfield Campus, Verdugo Campus, and GUSD. Additionally, Laura mentioned the need for worksites to host youth participants and noted that GYA covers all wages.</p> <p>F. English as a Second Language (ESL): Naomi reported that Garfield had 4,000 enrollments this semester. She also noted that there were still seats available in Avencemos, a program for Spanish speaking individuals.</p> <p>G. Verdugo Workforce Development Board (VWDB): Judy reported that the Verdugo Jobs Center (VJC) is hosting its annual Tech Job Fair on September 4th. She highlighted the challenge in securing employers due to their current staffing status. She encouraged partners to refer their clients and students to the event, which aims to connect job seekers with employers actively hiring.</p>
E.	Next Meeting	Next meeting will be held: September 18, 2025 from 1:00-3:00pm.



Adult Education Implementation Virtual Meeting
September 18, 2025 ♦ 1:00pm-2:30pm

Attendees: Anastasia Akhmedova, Hilda Ghazarian, Ani Khachikyan, Margaret Monsour, Anyuta Nazaryan, Juan Noguera, Caryn Panec, Josefina Santiago, Erika Vasquez, Jacqueline Vega, Cassandra Wilson

Board Members: Thatcher Weldon, Christin Molano, Judith Velasco

Coordinator: MaryAnn Pranke

Meeting Notes

Agenda Item		Outcome
I.	Welcome	<p>A. Thatcher welcomed the partners and opened the meeting.</p> <ol style="list-style-type: none"> 1. Thatcher reported that enrollment numbers for the new fall semester look good compared to other successful years. 2. Thatcher announced that the CAEP Summit was being held next week starting on September 24th through the 26th. 3. He also announced that the State California Workforce Development Board would be visiting Garfield campus to showcase the GlendaleLEARNS partnership.
II.	Minutes	<p>A. Approval of Minutes</p> <ol style="list-style-type: none"> 1. The Board members tabled the approval of the August minutes because Thatcher was absent in August and without his vote, the Board does not have quorum to approve the minutes.
III.	Community Comments	<p>A. No public comments were submitted.</p>
IV.	Strategic Planning	<p>A. Labor Market Information</p> <ol style="list-style-type: none"> 1. MaryAnn conducted a presentation
B.	Partner Updates	<p>A. JVS SoCal: Josefina announced that overall, they are receiving much less referrals of refugees from Department of Social Services. Josefina does attribute the reduction to the changes in immigration policies at the federal level.</p> <p>B. Burbank Adult School: Juan announced that they have a new assistant principal at Burbank.</p> <ol style="list-style-type: none"> 1. They are offering their Certified Nursing Assistant program for students with 2 classes in the morning and evening.

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		<p>2. Pharmacy Tech is also available in evening classes and they expect to launch their new LVN program in 2026.</p> <p>C. Verdugo Jobs Center (VJC): Ani shared that they are enrolling in all programs for any adult that is looking for permanent full-time work or training before going to work.</p> <p>1. The tech job fair was held and 15 employers participated with 400 attendees.</p> <p>2. VJC is co-located at Garfield every second Tuesday from 11:00am to 1:00pm to meet with students and offer services.</p> <p>3. VJC is also co-located at Burbank every third Thursday from 10:00am to 12:00pm.</p> <p>D. International Rescue Committee (IRC): Hilda reported that new rounds started at libraries for citizenship and ESL classes.</p> <p>1. Classes Questions on citizenship tests have changed for anyone who completed their application by October 20th will have new exam questions. They will be given 20 questions and they must answer 12.</p> <p>2. IRC also offers financial and digital literacy to help with citizenship. Services are free and can make appt for individual assistance.</p> <p>E. Lanterman Regional Center: Erika shared that the self-determination process was implemented and continues. High school transition services are also available for students graduating from high school.</p>
C.	Next Meeting	Next meeting will be held: October 16, 2025 from 1:00-3:00pm.

**Meeting Schedule
Program Year 2025 - 2026**



Month	Date	Partner Presentation
July	July 17, 2025	Strategic Planning
August	August 21, 2025	Final Annual Plan
September	September 18, 2025	Labor Market Information
October	October 16, 2025	CAEP Orientation
November	November 20, 2025	JVS SoCal
December	December 18, 2025	Google Workspace
January	January 15, 2026	Making Space to Belong: Research Informed Strategies for Cultivating Community in Adult Education: Leveraging Local Findings to Strengthen Institutional Practice and Advocate for Exquity at the State and Federal Level - Thatcher Weldon
February	February 19, 2026	Short-Term Vocational Program Showcase: Accounting
March	March 19, 2026	21st Century Skills
April	April 16, 2026	Labor Market Information
May	May 21, 2026	CAEP Annual Planning
June	June 18, 2026	CAEP Annual Planning

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